

Tuesday, 16 May 2023

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LICENSING COMMITTEE

You are summoned to a meeting of the Licensing Committee which will be held in the Council Chamber, Woodgreen, Witney OX28 1NB on **Wednesday, 24 May 2023 at 2.35 pm.**



Giles Hughes
Chief Executive

To: Members of the Licensing Committee (to be appointed at the Annual Council meeting on 24 May 2023).

Recording of Proceedings – The law allows the public proceedings of Council, Executive, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Democratic Services officers know prior to the start of the meeting.

AGENDA

1. **Election of Chair**

Purpose:

To appoint a Chair for the Civic Year 2023/24.

Recommendation:

That a Chair of the Licensing Committee be elected for the Civic Year 2023/24.

2. **Election of Vice Chair**

Purpose:

To appoint a Vice-Chair for the Civic Year 2023/24.

Recommendation:

That a Vice-Chair of the Licensing Committee be elected for the Civic Year 2023/24.

3. **Apologies of Absence**

4. **Appointment of Licensing Sub Committees (Pages 3 - 6)**

Purpose:

To invite the Licensing Committee to appoint Sub-Committees for the Civic Year 2023/24.

Recommendations:

That the Licensing Committee resolves to:

- a) Appoint five members of the Committee to the Miscellaneous Licensing Sub-Committee in accordance with political proportionality and the wishes of political groups (2 Liberal Democrat, 2 Conservative, 1 Labour), as set out in Annex A (to follow);
- b) Note that Licensing Panel membership will comprise the Chair or Vice Chair of the Licensing Committee and two other members of the Licensing Committee drawn on an alphabetical rota basis from the remaining members of the Licensing Committee (subject to their availability and completion of licensing training prior to participation in a Licensing Panel meeting), as detailed in paragraph 3.3.

(END)